

# Block Management Communal Gate Access Fob Order Form

The communal gate may be accessed by using a remote fob. This will open the gates when the button is pressed.

All remote fobs remain the property of the residents management company. Only one remote fob will be issued per flat (unless it is in replacement for a lost/broken remote fob)

For security reasons, remote fobs will **only** be supplied to leaseholders on receipt of this signed order form.

You will be responsible for replacing batteries when necessary.

Name	
Flat No.	
Address	

Please issue me with the following fob(s) to access the communal gate at a cost of £22 (£20 refundable deposit per fob + £2 programming & packaging.) Please assign a unique name to each fob e.g. "Jane", "Letting Agent" so that the fob may be identified and deactivated if lost.

**There are two options for payment:**

**Cheque:** Payable to "Block Management Ltd" (posted to 15 Windsor Road, Swindon SN3 1JP with completed form)

**Bank transfer to:**

Block Management Ltd  
Sort Code: 23-05-80  
Account number: 25062302

Please use your flat number as reference followed by "fob" and email a PDF copy of this form to [admin@blockmanagementltd.co.uk](mailto:admin@blockmanagementltd.co.uk).

Signed by Leaseholder of the above property: \_\_\_\_\_

Date: \_\_\_\_\_

Issue Date	
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