

Block Management Ltd

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www.blockmanagementltd.co.uk

Key Order Form

For security reasons, keys will only be supplied to leaseholders on receipt of this signed order form.

Name	
Flat No.	
Address	
Door that key is required for:	

Please issue me with a key to access the communal door at a cost of £20 (£18 collection and cutting fee + £2 postage & packaging.)

There are two options for payment:

Cheque

Payable to "Block Management Ltd" (posted to address above with completed form)

Bank transfer to

Block Management Ltd
Sort Code: 23-05-80
Account number: 25062302

Please use your flat number as reference followed by "door key" and email a .pdf copy of this form to the email address above.

Signed: _____ Date: _____

Issue Date	
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