

Block Management Communal Door Access Fob Order Form

The communal doors are accessed using proximity key fobs. These need to be presented to the external entry panel to release the door lock. All fobs remain the property of the resident's management company.

For security reasons, remote fobs are **only** supplied to leaseholders.

Name	
Flat No.	
Address	

Please issue me with the following fob(s) to access the communal door at a cost of £22 (£20 refundable deposit per fob + £2 programming & packaging.) Please assign a unique name to each fob e.g. "Jane", "Letting Agent" so that the fob may be identified and de-activated if lost.

Fob No.	Unique Name/Reference
1	
2	
3	
4	

Please de-activate the following fob(s) that have been lost/stolen

Fob No.	Unique Name/Reference
1	
2	

There are two options for payment:

Cheque:- Payable to "Block Management Ltd" (posted to 15 Windsor Road, Swindon SN3 1JP with completed form)

Bank transfer to:

Block Management Ltd

Sort Code: 23-05-80

Account number: 25062302

Please use your flat number as reference followed by "fob" and email a PDF copy of this form to admin@blockmanagementltd.co.uk.

Signed by Leaseholder of the above property: _____

Date: _____

Issue Date	
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